



ACCOUNTANT

SELECTION CRITERIA (OCTOBER 2020)

Selection Criteria
<p><u>Essential</u></p> <ul style="list-style-type: none">• Accounting qualification with experience or substantial working experience in an accountant role.• Experience in job costing and reporting• Demonstrated drive and integrity to achieve outcomes in a timely manner• Strong attention to detail• Advanced computer literary and data entry skills, particularly in excel and MYOB• Ability to think critically and suggest improvements to processes.• Well developed written and verbal communication skills• Proven ability to supervise staff and experience in assisting staff to increase their knowledge and use of financial and accounting information, systems and practices.
<p><u>Desirable</u></p> <p>Experience in the not for profit sector, in particular grant reporting and accounting</p> <p>Membership of CA or CPA</p>

APPLICATION PROCESS

To apply for this position, please submit your resume and a statement addressing the selection criteria to applications@southcoastnrm.com.au by no later than 5pm **Friday 6 November 2020**.

Note: applications that do not address the selection criteria will not progress to interview.

For any enquiries prior to submitting your application, please contact the Chief Financial Officer, Joanne Headlam on 9845 8537; mobile 0427 121 583 or via email at joanneh@southcoastnrm.com.au to discuss.